



City of Duluth
Planning Division

411 West First Street • Room 402 • Duluth, Minnesota 55802-1197
218-730-5580 • Fax: 218-730-5904 • www.duluthmn.gov

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Minutes of the Annual Planning Commission Meeting
Wednesday, May 19, 2010
St. Louis County Union Depot

I. Dinner

II. Call to Order: President Akervik called the Planning Commission's Annual Meeting to Order at 5:30 p.m., Wednesday, May 19, 2010, in the St. Louis County Union Depot.

III. Roll Call:

Members Present: Mike Akervik, Mindy Appold, Henry Banks, Katelyn Blazeovic, Rebecca Covington, Drew Digby, Terry Guggenbuehl, Heather Rand, John Vigen.

Members Absent Excused: Frank Holappa, David Sarvela

Members Absent: Jim Stebe

Staff Present: Kyle Deming, Christina Berglund, John Judd, Jennifer Moses, Cindy Petkac, Edna Ulrich

Guests: Alison Lutterman, David Montgomery

IV. A. Nomination and Election of Officers:

Mike Akervik nominated Mindy Appold for President. Appold Declined. Appold nominated Heather Rand for President. Henry Banks second the motion. Vote: Unanimous.

Any other nominations were requested three times according to standard procedure.

Motion/Second: Appold/Banks to appoint Heather Rand as President.
Unanimous

Heather Rand nominated Mindy Appold for Vice President. Banks second. Vote: Unanimous

Motion/Second: Rand/Banks to appoint Mindy Appold as Vice President.
Unanimous

B. Discussion of Bylaw Changes

Bylaw 4.4 to be amended to state that any member failing to attend three regular meetings of the Commission, notice may be forwarded to the Mayor and Council with the request for removal of such member from the Commission at the discretion of the Commission president.

Motion/Second: Akervik/Vigen to amend the Bylaw 4.4 on absenteeism with a friendly amendment for a One Year time limit on 3 absences. Appold, Banks and Blazevic opposed.

Bylaw 6.1 to be amended to state that Officers shall be elected at the annual meeting of the Commission. Terms of office shall be for one year and not member shall hold the office of President or Vice President for more than two years consecutively. Officers shall serve until replaced by a duly elected officer in occur with these procedures.

Motion/Second: Akervik/Vigen to amend the Bylaw 6.1 on terms of office. Digby Opposed.

Bylaw 7.1 relating to annual meetings be amended to read as follows: An Annual organizational meeting shall be held in February of each year. Election of officers shall be conducted and proposed amendments to bylaws may be acted upon.

Motion/Second: Akervik/Vigen to amend the Bylaw 7/1 relating to annual meeting being amended to be held in February of each year. Digby Opposed.

Bylaw 9.2 relating to a quorum to be amended to read as follows: A majority of the membership of the Commission shall constitute a quorum for meeting purposes; however, no less than five affirmative or negative votes shall be required to transact business or make binding decisions in behalf of the commission.

Motion/Second: Akervik/Rand to amend the Bylaw 9.2 relating to a quorum to be amended. Unanimous

V. Communications

VI. Old Business

VII. Reports of Officers and Committees

VIII. New Business

IX. Adjournment of Annual Planning Commission Meeting

Motion/Second: Akervik/Rand to Adjourn. Unanimous

X. Other Business

Program: Public Presentation on the St. Louis County Union Depot: Passenger Rail Terminal Study in the Great Hall.

Respectfully,

A handwritten signature in black ink, appearing to read 'C. Petkac', written in a cursive style.

Cindy Petkac
Land Use Supervisor

CP:eu